Belmont Abbey College Information Technology Department

Accessing Belmont Abbey Files and Applications Remotely

Point your web browser to <u>https://desktop.bac.edu/rdweb</u>. A login page will appear as shown below.

Sign in using your Belmont Abbey Account prefixed by BACNET\. For instance, a username of JohnQPublic would sign in using BACNET\johnqpublic. Make sure the "This is a public or shared computer" option is checked as shown below.

Belmont Abbey College Remote Desktop Services RemoteApp and Desktop Connection
Domain\user name: BACNET\jphnqpublic × Password:
Security (<u>show explanation</u>) This is a public or shared computer This is a private computer

A message may appear showing that ActiveX is not enabled. This is normal and will not impact your capabilities. This is simply used to display icons on the next screen. If at any point a dialog box displays asking for "RD Gateway Credentials", re-enter the login and password. This is normal for remote computers.

If ActiveX is enabled you will see the screen below showing the applications you have access to remotely. If an earlier screen showed that ActiveX was not enabled, you may not see the icons but the wording for the icons will still be displayed.



At this point, you can simply single-click on the icon of your choosing.

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A connection box may show (as seen below) to verify your connection. Please click "Connect" to continue.

-		RemoteApp ×	
A website is trying to run a RemoteApp program. Make sure that you trust the publisher before you connect to run the program.			
This RemoteApp program could harm your local or remote computer. Make sure that you trust the publisher before you connect to run this program.			
	Publisher:	<u>*bac.edu</u>	
-00	Type:	RemoteApp program	
	Path:	explorer	
	Name:	Windows Explorer	
	Remote computer:	desktop.bac.edu	
	Gateway server:	desktop.bac.edu	
💽 Sho	w Details	Connect Cancel	

Because this is a remote solution, another verification box (shown below) checks the certificate credentials. Please select "Yes".

-	RemoteApp ×
\bigcirc	The identity of the remote computer cannot be verified. Do you want to connect anyway?
The ren security	note computer could not be authenticated due to problems with its r certificate. It may be unsafe to proceed.
Certifi	cate name
	Name in the certificate from the remote computer: BAC-MS-APPS.bacnet.bac.edu
Certifi	cate errors
The f	following errors were encountered while validating the remote outer's certificate:
Δ	The certificate is not from a trusted certifying authority.
Do you	want to connect despite these certificate errors?
View	Certificate Yes No

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If a remote application was selected, you should see that application start. Microsoft applications like MS Excel may take a moment before they start the first time.

If the Windows Explorer icon is chosen, you will receive a "My Computer" or Windows Explorer screen showing your mapped drives.



When you have completed your session, please make sure that you log out of the web browser session after closing all of the remote applications by selecting "Sign out".



